



Indiana University Student Sustainability Fund
Request for Proposal
Proposal Deadline: Midnight November 20th, 2016
Contact: iubssc@indiana.edu

Purpose

In order to facilitate lasting and sustainable change on campus, Indiana University's Sustainability Fund provides funding for capital improvements on the Bloomington campus that will help create a more just, prosperous, and healthy Indiana University now and in the future. Funded Projects must create measurable, sustainability impacts that will benefit the campus community over the long term.

History and Success Stories

After collecting more than 11,000 signatures from supporting students, the Sustainability Fund was created in the Fall of 2010. The Sustainability Fund is generated by an opt-in sustainability fee, which is then administered by the Student Sustainability Council. This student initiative was the result of hundreds of students' hard work on the IUB campus. Today, the Student Sustainability fund represents the commitment of IU students to create a more sustainable campus, and the Student Sustainability Council takes its role as steward of these student funds seriously.

Since its inception in 2010, the Fund has put student funds to work for a more sustainable campus through the following projects:

- Energy efficient lighting in Ballantine Hall (~\$10,000)
- Solar thermal heating installations at McNutt (~\$20,000)
- A solar installation on the roof of the IU Art Museum to offset the energy used to power the Art Museum Light Totem. (~\$5,500)
- The SRSC rain garden (~\$4,000)

Eligibility

The fund is student driven and student run. Any enrolled student or employee of the University—faculty or staff—may submit a proposal for the Sustainability Fund. Proposals outside the realm of capital improvements (conferences, speakers, etc.) are not eligible for the Fund.

Application Process and Timeline

Should you or your organization have any ideas or questions that need assistance at any time in the process, please contact iubssc@indiana.edu for assistance.

1. Email your Proposal Document to iubssc@indiana.edu. Full proposals are due November 20th by midnight; late proposals will not be considered.
2. The reviewing process will begin after Thanksgiving Break. On November 28th the SSC will meet to review each proposal. Representatives of each proposal will present the proposal explain their goals.
3. Voting on fund allocation will take place (by voting members in good standing—see Constitution) on December 5, after the voting members have had a chance to fully consider proposal merits.
 - a. SSC voting members may choose to not fund the proposal, fund it in part, or fund the proposal in full. Please keep in mind that for this year's funding cycle, SSC has approximately \$12,000 to allocate.
 - b. Those generating proposals should strongly consider the amount available when constructing their proposal.
4. The authors of each proposal will be notified via email of the results by December 9th.

Proposal Requirements

Due: November 20th, 2016 at Midnight

1. Overview
 - a. Title of proposal
 - b. List of team members' names and contact information
2. Project Description and Plan (2-4 pages)
 1. Explanation of how it contributes to long-term sustainability on campus.
 2. Describe the measurable social, economic, and environmental benefits to campus.
 3. Have similar projects been implemented at IUB or on other campuses?
 4. Describe project feasibility. What units on campus will oversee the project after implementation? Have you received necessary support or permissions? Does this project fit into existing campus sustainability goals (as expressed in AASHE STARS or the IUB Bicentennial Plan)?"
 5. Implementation Plan and Timeline.
 6. Maintenance needs.
 7. Detailed budget including labor estimates (as estimated by IU Architect Office or IU Operations, or represented by donated labor), building or construction costs, material costs, costs associated with IU building standards, publicity and promotion costs, etc.
 - 8.
3. Additional Documentation
 1. References (if applicable).
 2. Letters of support from student orgs, faculty.
 3. Although not required, a letter of support from the appropriate facility-operations staff member in Capital Planning and Facilities is highly recommended. These letters provide assurance to the voting organizations that the budget estimate is reasonable, that the project is technically feasible, and that the project aligns with long-term infrastructure planning on the

IU campus. *If you would like assistance identifying the appropriate person in VPCPF to speak with, please email: iubssc@indiana.edu and we will gladly help you with the process.*

Evaluation Criteria

The SSC will ask that member organizations consider the following criteria before casting their votes on fund allocation:

1. Measurable sustainability impact.
2. Potential to expand or scale up the project in the future.
3. Project feasibility.
4. Visibility as IU example of sustainability.